



2018 CALL FOR PROPOSALS: CBAA PROJECT ASSISTANCE GRANTS

In service to its mission to foster the development of book arts practice, teaching, scholarship and criticism, the College Book Art Association invites members to submit proposals for Project Assistance Grants, which provide up to \$500 to support new creative and scholarly projects and/or enable the progress and completion of ongoing projects. **Proposals will be accepted through November 15, 2018.**

ELIGIBILITY

- Current members of CBAA are eligible to apply for Project Assistance Grants, with the exception of current members of the Board of Directors and Awards Committee.
- Members may apply for individual or collaborative projects.
- The Awards Committee reserves the right to limit members to one CBAA award per year.

Member Categories:

- Regular (includes members of Institutional Bundles, Recent Alumni, Patron, and Sustaining members)
- Student

GRANT EXPENSES MAY INCLUDE, BUT ARE NOT LIMITED TO, COSTS ASSOCIATED WITH:

- travel for research applicable to a specific project (e.g. airfare, lodging, local transportation)
- travel for a collaborator to work in person
- scholarly research (e.g. article access, copying, translation fees, postage)
- project materials (e.g. paper, type, ink, plates, cloth, board)
- production costs (e.g. film or plate production, copy services, binding)
- software or hardware required for the project (e.g. design software update, scanner, printer)

SELECTION

The CBAA Awards Committee evaluates proposals, as applicable, on the bases of:

- clarity and detail of supporting materials
- innovation and noteworthiness of the project in the field
- potential for completion and distribution
- thoughtful consideration of content, materials, structure, production/research methods
- demonstrated knowledge of processes and subject matter

GRANT REPORTING

Six months after receiving an award, each grant recipient is required to report on project progress and/or completion for archiving and promotional purposes. Reports are comprised of a 200- to 500-word narrative and two to five high quality digital images.

TO SUBMIT

Visit www.cbaaregional.submittable.com/submit to submit a Project Assistance Grant proposal by the deadline of **November 15, 2018**.

SUBMISSION GUIDELINES

Please gather the following materials and information in order to submit:

- **Project Description:** In no more than two pages, describe clearly what you hope to accomplish; how you will accomplish it; with whom, if anyone, you will work; when you will do the work; when the final results will be available; where the results will be submitted, published, shown, collected, or otherwise disseminated; and why the proposed work has importance to you and significance to the book arts field. You may upload up to five images if their inclusion supports or clarifies your description.
- **Budget:** Include the larger project budget, indicating the portion to be funded by the CBAA award, and citing additional funding sources (if applicable).
- **Curriculum Vitae:** the applicant's abbreviated CV (no more than four pages)

Please note that unfunded proposals are not carried over to the next year, but may be resubmitted.

NOTIFICATION

The Awards Committee will notify applicants of the funding decisions in late December, 2018.