

CALL FOR NOMINATIONS - CBAA Board of Directors

Nominations due August 20, 2021

The Nominating and Membership Committee seeks nominations from the membership for members to serve on the College Book Art Association (CBAA) Board of Directors beginning in January 2022.

Nominations for the following Officer and Chair positions are specifically requested:

- President
- Executive Vice President
- Vice President for Membership
- Vice President for Programming
- Secretary
- Development Committee Chair

The CBAA Board of Directors is committed to Diversity, Equity, Inclusivity, and Transparency. We are actively working to establish sustainable anti-racist initiatives that will hold space for Black, Indigenous, and People of Color (BIPOC); Asian Americans and Pacific Islanders (AAPI); LGBTQ+ and other marginalized voices in our organization and our field. We welcome nominees who share our commitment to build a more inclusive and more equitable organization.

All CBAA members are invited to nominate candidates by emailing nominations to the Nominating and Membership Committee. Please email Karen Baldner, Vice Chair for Nominations, at kbaldner@iupui.edu by August 20, 2021. *Nominees must be willing to serve.* Self-nominations are accepted.

Nominations should include the following information, which will be shared with the board:

- Name of nominee(s)
- Contact information
- Institutional affiliation, if any
- Interest in Officer or Chair position(s), if relevant
- Brief statement of nominee's qualifications by nominator

Duties

The **Board of Directors** shall offer advice and direction to the activities of the Association; their approval may be sought at any time deemed necessary by the President. The Board of Directors shall meet every two months via conference call, electronic conferencing, or in person and may be solicited via electronic mail as necessary. All directors are expected to attend the annual meeting of the association.

The **President** shall have the general powers and duties of supervision and management which usually pertain to such offices, shall preside at meetings of the Board of Directors and the membership, and shall perform such other duties as may be properly required by the board.

The **Executive Vice President** shall assist the President, and during the absence or disability of the President, shall exercise the power and discharge all of the duties of that office until the

President's return or the successor be chosen. The Executive Vice President shall also serve as chair of the Steering Committee

The **Vice President for Programming** shall schedule meetings and events, and coordinate organization promotion and publicity of events. This Vice President shall chair the Meetings and Programs Committee.

The **Vice President for Membership** shall coordinate membership promotion, work with the Treasurer and the web administrator to maintain current data on all members, and chair the Nominations and Membership Committee.

The **Secretary** shall issue notices of all meetings of the membership and of the directors where notices of such meetings are required by law or the bylaws. The Secretary shall keep the minutes of the meetings of members and of the Board of Directors and all committees. The Secretary shall sign such instruments as require the signature and shall perform such other duties as usually pertain to the office or as are properly required by the Board of Directors.

The **Development Committee** is responsible for overseeing and advising on the organization's fund-raising activities. Its main duties are to set policies, priorities, and goals for fundraising programs for the current year.

Terms

Directors are elected for two (2) year terms at staggered intervals. No member may hold more than four (4) successive full terms as a director without time off the board equal to a two (2) year term.

Officers serve terms of two (2) years. Officers may be re-elected to a second consecutive two (2) year term. If a board member who has served three (3) terms is elected President for their final 2-year board term, at the end of that 2-year term the board may elect that President to an additional two-year term.

Nomination and Candidate Selection Procedures

The Nominating Committee requests nominations from the membership. Based on the nominations received and candidate interviews, the Nominating Committee determines the slate of nominees to present to the board for their individual consideration and vote. The Board votes on the preliminary slate. The preliminary slate is presented to the membership who may suggest additional nominees within thirty (30) days. The Nominating Committee shall make up to four (4) additional nominations at the request of at least two (2) percent of the membership

More information about Officers, committees, and the nomination and election process can be found in the [CBAA Constitution and Bylaws](#).