THE 8-STEP 8-FOLD ZINE

① START WITH AN 8.5"×11" SHEET OF PAPER AND FOLD IN HALF LENGTHWISE

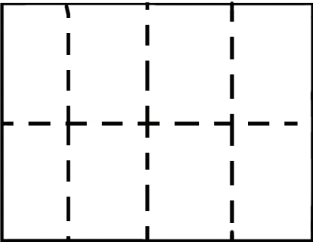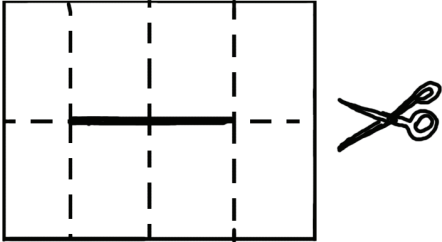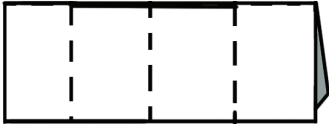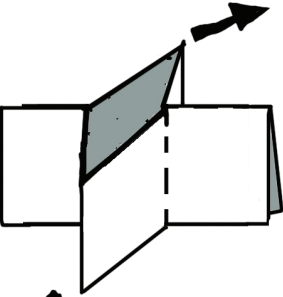② FOLD IN HALF AGAIN

③ AND FOLD ONCE AGAIN!

④ WHEN UNFOLDED, YOUR PAPER WILL LOOK LIKE THIS
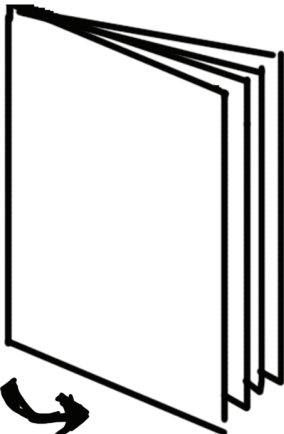
⑤ CUT A SLIT IN THE MIDDLE, STOPPING AT THE OUTER FOLDS. USE AN X-ACTO KNIFE OR FOLD IN HALF AND USE SCISSORS

⑥ FOLD LENGTHWISE AGAIN WITH SLIT AT TOP

⑦ PULL PAGES OUT FROM CENTER FOLD

⑧ FOLD COVER OVER TO COMPLETE BOOK

TA-DA!

This can be used as a practice/dummy template, or you can drag it into your design program as a separate layer to delete once your design is complete. It is also uploaded in PSD and AI format separately on the CBAA Zine Archive participation page where it can be downloaded for personal use.

2

1

(COVER)

3

8

(BACK)

THIS LINE GETS SLICED

4

7

5

6

(SIX)

MOST PRINTERS CAN'T PRINT ANY CLOSER THAN 1/4" TO THE EDGE OF THE PAPER

TO MAKE SURE THAT YOUR ARTWORK IS SAFE

EXPORTING YOUR PDF

1) Please use the PDF/X-1a: 2001 preset when exporting your PDF from a digital file (such as Adobe InDesign, Illustrator, Photoshop, etc). If you are scanning to a PDF, please use your discretion to create a file that most closely conforms with the requested size limitations.

PDF/X-1a: 2001 requires all fonts to be embedded, the appropriate marks and bleeds to be specified, and color to appear as CMYK, spot colors, or both. Compliant files must contain information describing the printing condition for which they are prepared. PDF files created with PDF/X-1a compliance can be opened in Acrobat 4.0 and Acrobat Reader 4.0 and later. PDF/X-1a uses PDF 1.3, downsamples color and grayscale images to 300 ppi and monochrome images to 1200 ppi, embeds subsets of all fonts, creates untagged PDFs, and flattens transparency using the High Resolution setting.

2) In the preset, please deselect all Marks/Bleed and Slug options. Please do not export your PDF with any crop/bleed marks. This is because your design is intended to print onto an 8.5x11" sheet of paper. This means that it is best not to design your zine with bleeds, as they will not print correctly (unless the user prints the zine onto a larger sheet and trims it down).

3) Please make sure to save your file with your last name, followed by an underscore, your zine title, underscore, and the year. For example:

<div align="center">

LastName_ZineTitle_2017.pdf

Richards_SocialJusticeZine_2017.pdf

</div>